

July 24, 2020

MEMORANDUM

SUBJ: PROCEDURES FOR REQUESTING A DISTINGUISHED BADGE

All distinguished badge requests from this point forward will follow these instructions:

1. The competitor will complete the applicable request letter (rifle or pistol) word document, to include listing enclosures for the items listed in #2.

2. Print and sign the request. Scan the request and the following documents into one file:

a. EIC medal award letters from USNMT match director.

b. EIC match results as posted by the USNMT staff, listing the EIC medal awarded. Note that a results archive is maintained at www.usnmt.org.

c. CMP EIC award letter (as applicable).

d. CMP EIC match results listing the EIC medal awarded (as applicable). The CMP EIC results are found at ct.thecmp.org under EIC matches.

e. DD214 showing end of active service date, to prove that EIC points were earned prior to separation/retirement from the service (as applicable) (black out your SSN).

3. Email the scanned file to jonathan.mcpeak@navy.mil and usnmtdistinguished@usnmt.org.

4. The distinguished coordinator will screen your request for accuracy and either return it to you for corrections or submit it to the CNO Awards office for award.

5. Once your request is submitted to the CNO Awards office expect to receive a reply in about a month. After receiving your distinguished designation, your distinguished badge will be mailed to the address you provided, and the distinguished coordinator will provide you with your number on the distinguished list.

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CDR Dave Michalak
U.S. Navy Marksmanship Team OIC