



12 Jun 2024

MEMORANDUM

SUBJ: PROCEDURES FOR REQUESTING A DISTINGUISHED BADGE

All distinguished badge requests will follow the below instructions:

NOTE: Until you formally request a distinguished badge, you will not be in a distinguished status (either with the U.S. Navy or the Civilian Marksmanship Program). Even though you were awarded your distinguished badge at a match awards ceremony, you are not distinguished until YOU submit your request and you have received your distinguished number.

1. The competitor will complete the applicable request letter (distinguished marksman or distinguished pistol shot), to include listing enclosures for the items listed below:
 - a. Navy EIC medal award letters. (EIC match results as posted by the USNMT staff, listing the EIC medal awarded may be used in lieu of the letter).
 - b. CMP EIC award letter (EIC match results as posted on the CMP website, listing the EIC medal awarded may be used in lieu of the letter).
 - c. For retirees only: Retired Navy personnel may continue to compete and earn EIC credit points toward the Navy distinguished designation regardless of previous EIC points awarded.
2. Email the scanned file to ois@usnmt.org and usnmtdistinguished@usnmt.org
3. The distinguished coordinator will screen your request for accuracy and either return it to you for corrections or issue your distinguished letter with your distinguished number.

A handwritten signature in black ink that reads "DMichalak".

CDR Dave Michalak
USNMT OIC

DD Mmm YYYY

From: GM2 Jonathan A. Smith, USN
To: Officer in Charge, U.S. Navy Marksmanship Team
Distinguished Coordinator, U.S. Navy Marksmanship Team

Subj: REQUEST FOR AWARD OF NAVY DISTINGUISHED PISTOL SHOT BADGE

Ref: (a) OPNAVINST 3590.26A

Encl: (1) Navy SAFS Four Point award letter, 19 Aug 2020
(2) Fleet Concentration Area/Regional Pistol EIC (Bronze) award letter, 2 Oct 2020
(3) Atlantic Fleet Pistol EIC (Silver) award letter, 5 Oct 2020
(4) Fleet Concentration Area/Regional Pistol EIC (Bronze) award letter, 16 Oct 2020
(5) All Navy Pistol EIC (Bronze) award letter, 22 Dec 2020

1. Enclosures (1) through (5), are submitted for review and consideration for award of the Navy Distinguished Pistol Shot Badge.
2. In accordance with ref (a), I certify that 20 of the minimum 30 points were awarded at Navy Fleet, All Navy, Interservice or National competitions.
3. In accordance with ref (a), I certify that at least one Gold or Silver medal was awarded at Navy Fleet, All Navy, Interservice or National competitions.
4. My CMP number is: 123456
5. I was (or was not) awarded my Distinguished medal at (state where...i.e the 2024 Atlantic Fleet/AN matches).
6. If you have any questions please contact me at (757) 558-4130, or via email at bestgm15@gmail.com

J. A. Smith